**Sample Power of Attorney Letter**

I, (principal name) (principal’s address) being of sound mind hereby appoints (agents name) (agents address) as my one true attorney in fact to act in name, place and stead to perform the following:

a) Authority 1  
b) Authority 2

The following buildings interests or rights shall be subject to the agreement :

a). XYZ building  
b). XYZ tower

The Power of attorney will be on effect on this date of (Date) and will be terminated on the date (Date).

My agent will be compensated for his services as follows:

a) XYZ  
b) XYZ  
c) XYZ

The Power of Attorney will be guided by the laws of the land of [Name]. In Witness whereof i have signed this on my own free will.

(principal’s signature)  
(date)

Agreed to and signed by

(agent’s signature)  
(date)

Subscribed and signed to in front of me on this day of (Date).

(name of witness).